2019-2020
HANDBOOK

Handbook of Procedures, Policies, and Philosophy for

The Ryan Raider Band Program

Ryan High School

Denton Independent School District

Denton, Texas

Updated July 2018 for the 2018-2019 school year
Additions or changes made from the previous year are highlighted

Mary Brown
Director of Bands
Office: 940-369-3079
Email: mbrown@dentonisd.org

Juan Nuñez
Associate Director of Bands
Office: 940-369-3078
Email: jnunez@dentonisd.org

Akira Robles
Director of Percussion
Office: 940-369-3049
Email: arobles@dentonisd.org

Raider Band Website
www.ryanraiderband.org

CHARMS Website
http://www.charmsoffice.com
School Code: ryanhsband
Password: your student ID number

Ryan High School
5101 E. McKinney St.
Denton, TX 76208

Vernon Reeves
Ryan HS Principal
Office: 940-369-3000

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DISCLAIMER: This handbook is a "Living" document. The band directors and/or campus administration retain the authority to amend band polices if such action is deemed necessary to secure the interest of the overall band program.

A. Our Philosophy

1. The Ryan High School Band program consists of various ensembles that function according to the curriculum prescribed for each class: Wind Symphony (varsity), Symphonic Band (non-varsity), Concert Band (sub non-varsity), Marching Band, Jazz Band, and Percussion Ensembles. Each ensemble is described in detail under separate headings in this handbook. The curriculum for each class in the Raider Band program is designed and planned according to the policies and guidelines set forth by the UIL, TMEA, TEA, and the state music TEKS (Texas Essential Knowledge and Skills). The band program allows students the valuable opportunity to further expand their musical abilities, be involved in high quality performances, build a sense of cooperation and teamwork, and develop skills for self-evaluation and self-motivation. The study and development of skills used in the practice and performance of music involve many other academic disciplines and have also been proven to enhance brain activity. The value of music in our lives is immeasurable. The experiences, both musical and personal, that music students will take with them help them become a well-rounded, contributing citizen and prepare them for the challenges following high-school. It is our goal that each student completing the band program will also be an educated listener, consumer, and performer of music. The band directors are dedicated to making the learning environment of the band program a positive one that involves consistent teaching, evaluating, and teaching again adjusting to each evaluation. The band directors hold high standards for students involved in the band program in terms of making music, academic excellence, and character. It is their goal to guide and plan for ensembles accordingly, so that each student can personally discover their strengths and weaknesses and develop their skills to meet both their individual goals as well as for their respective ensembles.

B. About the Handbook

1. This handbook is to be used as a guide to the procedures, policies, and regulations of the Ryan High School Band program. These policies are necessary to create an atmosphere in which the students in the band program can be successful and have a positive learning experience. Every student involved in the band program at Ryan High School is expected to adhere to the policies of the Ryan Raider Band handbook. Any student who violates these policies will be subject to the disciplinary action deemed appropriate by the program director and school administrators. Disciplinary actions are not limited to, but may include, a student's dismissal from the band program. The information within is also helpful in preparing for events and answering common questions. Please continue to use this handbook as a reference. Each band student and his/her parent/guardian should familiarize themselves with the items in this handbook. **After reading the handbook, be sure to sign the form at the back and return it to the band office by the indicated date.**

C. General Band Rules

Every Ryan Raider Band member is expected to:

1. Be respectful of others (students, parents, staff, etc.) at all times
2. Be respectful of the property of the school and of others. This includes keeping the band hall clean, as well a caring for the instruments.
3. Be on time for all band functions ("on time" means "early") and know the schedule for each event
4. Maintain a positive attitude
5. Be willing to help, encourage, and cooperate with others
6. Be both musically and mentally prepared for all rehearsals
7. Be at their best in behavior, appearance, practice, and performance

8. Follow the rules of the Raider Band, Ryan High School, and Denton ISD at all times
9. Communicate appropriate questions and concerns promptly with the band staff
10. Have a good time! Being in the Raider Band is fun!

D. Eligibility to Participate

1. According to TEA and UIL rules, all Ryan Raider Band members must remain academically eligible in order to travel with and participate with the band in all extracurricular activities, including off-campus events, pep rallies, and events that include admission fees. To be eligible during the 1st grading period of school, sophomores must have at least 5 credits, juniors 10 credits, and seniors 15 credits. At the end of each grading period, students must be passing all of their classes with a 70 or better to remain eligible during the next grading period. If a student is failing one class at the end of the grading period, s/he will be ineligible to participate in all off-campus and extra-curricular activities during the next grading period (exception: the principal may approve a waiver for a student who fails an AP/Pre-AP class by a small margin – see Mrs. Brown for details). If an ineligible student is passing all of his/her classes by the end of the 3rd week in the subsequent marking period, s/he can regain his/her eligibility and participate at the end of the 4th week (contact Mrs. Brown for exact dates). For an ineligible student to regain eligibility in the band, the student must submit a 3rd week grade report (see director) complete with signatures of all his/her teachers and indicating his/her grades at the end of the 3rd week. If the report is returned to the band director showing that the ineligible student is passing all of his/her classes at the end of the 3rd week, then s/he may regain his/her eligibility at the end of the 4th week. See the district calendar or consult band director for exact dates. For more details on the no-pass/no-play policy and academic eligibility requirements, see the document "TEA and UIL Side-by-side" at the UIL website www.uil.utexas.edu. Parents and students may check their recorded grades at any time online through the Denton ISD website. If there is ever a question about a grade please contact the respective teacher.

2. Our goal is for 100% of the band members to pass all classes. We take pride in maintaining a high GPA and eligibility rate in the Raider Band. Every individual's eligibility and contribution are important to the success of the entire ensemble and band program as a whole. If a student needs to attend a tutorial, re-take a test, or turn in make-up work for a class, this must be done during a time before or after school when the student does not have band rehearsal (i.e. during marching band months, Monday before school or Tuesday-Thursday after school; during concert season, before school on a day when you do not have rehearsal or after school). Failing a class is usually not due to a lack of student ability but is many times the result of failing to turn in assignments or make-up work. It is the student's responsibility to check with each teacher about the class make-up policies and get assignments ahead of time if an absence is foreseen.

E. Raider Marching Band

1. During football season, all students in Wind Symphony, Symphonic Band, Concert Band, and Percussion classes combine to form the Marching Band. Marching positions in the contest show are assigned to students who participate in all RHS pre-season band camp dates required of them. Super Saturday will be held near the end of the school year to distribute and rehearse music for the upcoming marching band season. Summer Marching Band Camp is held before the new school year to rehearse marching fundamentals and begin putting the new marching band show on the field. Students are expected to attend all RHS camp dates. Student placement is based on attendance, performance (marching and music), eligibility, and overall behavior. Students who do not attend camp will be assigned an alternate position in the marching band show. Once school starts, UIL rules allow a maximum of 8 hours of rehearsal per week outside of the normal school day. UIL also permits an additional one-hour rehearsal on the day of a contest/festival if needed. For outdoor rehearsals, please wear clothing suitable to the weather but that still meets the DISD dress code. Athletic shoes/sneakers must be worn to every outdoor rehearsal; boots, dress shoes, sandals, cleats, and bare feet are not acceptable. Every effort will be made by the band staff to ensure the health and safety of every band member in the event of inclement weather. Water and breaks

are provided when we are rehearsing outdoors in the heat. Every student is expected to bring his/her Camelbak to rehearsal for water. Because marching band does involve physical activity, the band director must be given advanced notice of any physical impairments or special medical needs.

2. NEW – Physicals and Medical History Forms are required. All band students must provide a Physical Form (Signed and Filled out by your physician) and a Medical History Form (Signed and Fill out by your guardian/parent). Students must have these forms turned in by the first day of band camp. Students WILL NOT be able to participate with the Ryan Raider Marching Band unless forms are completed. Forms are located on the website. If you do not have a primary physician, you may get a physical at Minor Emergency of Denton OR any other clinic in the area.

3. All eligible band students perform at every Ryan Raider varsity football game (see the band calendar) including playoffs and any other special RHS or community events (parades, pep rallies, etc.). Students also perform in contests on Saturdays in September and October. After the marching band contest season ends (late October or early November), the rehearsal schedule will become lighter as the band program's focus changes more toward concert literature.

4. Participation in the marching band satisfies Fine Arts and P.E. credits (see your counselor). Attendance is taken through the school district at all marching band rehearsals. Absences from rehearsals will count towards student attendance with the school district. Every band member is expected to participate in all performances and rehearsals. See more about attendance policies below under "J. Attendance".

a. Be on time at the correct rehearsal venue with your instrument, dot book/coordinates, pencil, marching/athletic shoes, and camelback. Be early to make sure you can get all your things ready for rehearsal.
b. Attendance at all rehearsals (before and after school) are required and a part of the credit/curriculum for all band classes. Attendance is also taken through the district (HAC/TAC) for this course. Please see band calendar on www.ryanraiderband.org for rehearsal times.
c. Attendance at all summer band rehearsals is mandatory and a requirement of the course. If you are unable or do not attend summer camp, you will be given an alternate position for the 2018 marching season.
d. Attendance at all performances and contests are required and part of the course.
e. All absences and tardies for rehearsals will be reviewed by Mrs. Brown and assisted by Mr. Nunez and Mr. Robles. Please notify Mrs. Brown if you will be absent or tardy and fill out a RRB Absence/Tardy Form, at www.ryanraiderband.org , under 2019-2020 members. If you do not notify Mrs. Brown of your absence or tardy, it will not have an opportunity to be excused. Since we take attendance through the district, the district guidelines on attendance before, after, and during school will be followed.
f. Excused absences from major performances (such as contests and football games) will be considered only for the following cases: Weddings (notify 1 month in advance), Student Illness (contact a band director immediately), Severe personal injury or medical emergency (Doctor's note required), and Death in the family (notify when possible). Please fill out the RRB Absence/Tardy Form, at www.ryanraiderband.org .
g. At Ryan HS, we encourage students to be in multiple activities. Please let Mrs. Brown know if you have a conflict due to another activity for rehearsals and contests (1 month in advance). The directors will work with your other teachers or coaches. Since we only have 3 to 4 Marching Contests a season, we expect all students to attend if eligible. If we are not notified, you not receive credit towards the performance and rehearsals you miss. Please fill out the RRB Absence/Tardy Form, at www.ryanraiderband.org .
h. One unexcused absence will result in the student not marching in the week's game.

5. To maintain your position in the marching band show you need to: participate in all marching band contests scheduled, participate at all football games, remain academically eligible, pass-off assigned music by each deadline, and maintain good attendance in all band classes and in marching band rehearsals. Students who fail to do these may be lose their spot or re-assigned as a marching band show alternate.

   Marching Band Rehearsal Schedule (weekly through the last scheduled marching band contest – see band calendar):

   Monday 4:30-6:30 PM (<u>If Monday is a school holiday, this will be Tuesday instead</u>)
   *If Monday Rehearsal - at CH Collins Stadium 5:00 to 7:00pm
   Tuesday 7:00-8:30 AM
   Wednesday 7:00-8:30 AM
   Thursday 7:00-8:30 AM
   Friday 7:00-8:30 AM (or 4:30-6:00pm if there is a game the Thursday prior)

F. Wind Symphony, Symphonic Band, and Concert Band

1. Near the end of each semester, students will audition for placement in one of three concert bands for the upcoming semester. Consideration and placement for Wind Symphony, Symphonic Band, and Concert Band will be based upon a student's completion of nine weeks objectives for their current class, their TMEA audition ranking (for Wind Symphony), and academic eligibility. Students are assigned to perform in the band that best fits their current level of musical development. The need for a balanced instrumentation in each band is also an important factor in band placement. The expectations are the same for the members of all three bands in dedication, preparation, and quality of performance. The only difference in the bands is the difficulty level of the nine weeks objectives and literature programmed for each band. The music programmed for all three bands will challenge the students and encourage their musical growth but will not be beyond their potential. Incoming 9th graders may audition in May for all bands. The most advanced 9th graders may be placed in the Wind Symphony or Symphonic Band but most 9th graders begin in the Concert Band. Students in all three bands perform in RHS concerts and various local, regional, or national festivals scheduled. All students are eligible to perform at concerts on the RHS campus because these are considered co-curricular by TEA and UIL. Academic eligibility rules apply to off-campus and extra-curricular performances throughout the school year and band policies/procedures regarding eligibility remain the same during the 2nd semester (see section on "Eligibility" on page 4).

2. Wind Symphony Expectations/Requirements:

- UIL Varsity level (1st) concert band. Performs up to Grade 5 level literature.
- Rehearsal schedule: B-days 2nd period and after marching season, A-days 7:30-8:40 AM; 7:30 AM sectionals according to calendar
- Participation in the TMEA audition process
- Involved in private lessons from DISD approved instructors
- In odd-numbered years, record concert for entry in the TMEA 5A Honor Band competition
- Required to participate in Solo and Ensemble Contest on a Class 1 solo or ensemble
- Perform at UIL 5A Varsity Band Concert and Sight-reading Contest
- Perform in all local, regional, or national concerts/contests scheduled for the Wind Symphony
- Attends all required Raider Band program concerts (including Jazz and Percussion concerts)
- Continually complete nine weeks objectives for Wind Symphony class
- All members required to maintain academic eligibility

3. Symphonic Band Expectations/Requirements:

- UIL Non-Varsity level (2nd) concert band. Performs up to Grade 4 level literature.

- Rehearsal schedule: 1st period 8:50-9:50am and sectionals after marching season according to Symphonic Band calendar.
- Involved in private lessons from DISD approved instructors
- Required to participate in Solo and Ensemble Contest on a Class 1 or 2 solo or ensemble.
- Performs at UIL 5A Non-Varsity Band Concert and Sight-reading Contest
- Performs in all local, regional, or national concerts/contests scheduled for the Symphonic Band
- Continually complete nine weeks objectives for Symphonic Band class
- All members required to maintain academic eligibility to participate in off-campus and extra-curricular performances

4. Concert Band Expectations/Requirements:

- UIL Sub Non-Varsity level (3rd) concert band. Performs up to Grade 3 level literature.
- Rehearsal schedule: 5th period 3:10-4:10pm every day
- Required to participate in Solo and Ensemble Contest in a Class 2 event.
- Performs at the UIL 5A Non-Varsity Band Concert and Sight-reading Contest
- Performs in all local, regional, or national concerts/contests scheduled for the Concert Band
- Complete nine weeks objectives for Concert Band class
- All members required to maintain academic eligibility to participate in off-campus and extra-curricular performances

G. Percussion Class

1. All percussion students in the band program are a part of the Percussion Class which meets A-Days 3rd hour (Front Ensemble) and B-Days 3rd hour (Battery). In this class students will develop their percussion skills and learn methods of playing the wide variety of percussion instruments. Percussionists will have nine weeks objectives based on the curriculum and skills needed for upcoming performances. During marching band season, all percussionists will play a part in the marching band either in the front ensemble or marching battery. In concert season, percussionists will be assigned parts to perform in a concert band and in a variety of percussion ensembles. All percussion students are responsible for keeping the percussion instrument storage rooms clean and organized so that all instruments can be located quickly when needed. Students are also responsible for keeping the instruments, and school owned sticks/mallets, in working order. This includes covering mallet percussion, putting battery equipment back in their respective storage spots, keeping sticks/mallets in their bags, and putting cymbals in their bags. Percussion officers are responsible for routinely inspecting the storage rooms and making sure things are neat and orderly. Any maintenance or repair requests, including tuning drums, must be directed to Mr. Robles ASAP.

Percussion Expectations/Requirements:

- Participation in Marching Band Percussion section, as well as Spring Percussion Ensemble
- Participation in the TMEA audition process
- Involved in private lessons from DISD approved instructors
- Required to participate in either UIL, or RHS hosted Solo and Ensemble contests
    - Solo preparations are <u>REQUIRED</u>, Ensembles will be performed on a case by case basis
- Perform at UIL 5A Varsity Band Concert and Sight-reading Contest
- Perform in any or all local, regional, or national concerts/contests scheduled for the Drumline, or Percussion Ensemble
- Attends all required Raider Band program concerts which include Percussion
- Continually complete nine weeks objectives for Percussion Class
- All members required to maintain academic eligibility

H. Jazz Band Expectations/Requirements:

1. The jazz band learns and performs various styles of music including swing, Latin, funk, blues, rock, and contemporary jazz. In addition to these various styles, jazz band members also have the opportunity to develop improvisational skills and learn jazz theory. The jazz band rehearses during 4th period on "A" days. Students must audition to become a member of the jazz band. It is a DISD policy that students must be members of a "parent" band class such as wind symphony / symphonic band / concert band in order to be considered for membership in jazz band. The only exception to this policy is based on the needs of balanced instrumentation in the rhythm section. If there is not a qualified pianist, guitarist, bassist, or drummer within the band program that is a member of the jazz band, then students outside of a "parent" band class may audition for these positions.

2. The jazz band students begin the school year by developing their ensemble skills and building a book of charts to perform throughout the year in various concerts, school and community events, and Dallas-Fort Worth area jazz festivals. Veteran jazz band members are strongly encouraged to audition for the TMEA All-Region/State Jazz Ensembles in September (audition materials will be available the preceding May). Jazz band members should be prepared for any additions to their performance calendar as new opportunities usually arise throughout the course of the school year. All rules and policies as outlined in the band handbook apply to all jazz band members, including academic eligibility. All jazz band members are expected to be prepared for and participate in all rehearsals as well as every jazz band performance scheduled throughout the year. Jazz band performance attire will be communicated to students and parents in advance.

I. Band Camps and Super Saturday

1. The first important date in preparation for the upcoming school year is "Super Saturday." Super Saturday is an all-day event for all RHS band students that consists of: band registration, receiving and rehearsing music for the upcoming year, and assigning school instruments. At Summer Marching Band Camp, all marching band students will meet for a few weeks before the school year starts to prepare for the upcoming season. Students that want a position in the contest show are required to attend all camp dates. Students that do not attend RHS camp will begin the school year as a marching band alternate. Summer Marching Band Camp consists of: learning marching fundamentals; assigning marching positions; learning the contest show; music rehearsals; assigning uniforms; plus parties and social events. There are no additional fees to attend RHS band camp. Lunches will be provided and students will not leave campus for lunch during band camp. Officers are required to assist in preparations for these camps. Super Saturday and Summer Marching Band Camp dates will be published on the band website (www.ryanraiderband.org). Additional off-campus camps are available throughout the summer at various locations. These dates and sites will be posted in the band hall as they become available.

J. Attendance

1. All students in the band program are expected to attend, be prepared for, and participate fully in every rehearsal and performance scheduled for the band(s) of which they are members (see band headings above for requirements and schedules). This handbook and the band calendar contain information regarding the dates of performances for the year. Please check the band website www.ryanraiderband.org often for official updates to the band calendar. If you have any questions regarding attendance contact the band directors as soon as possible. All band trip/contest/concert itineraries will be emailed to the band's Charms address list, posted on the website, and posted in the band hall as soon as possible. Parents and students will be notified of announcements and updates by email. To receive these, make sure your email address on the Charms web system (www.charmsoffice.com) is accurate. It is each student's and parent's responsibility to update their contact information on Charms if it changes. Absences that may be approved are:
   - Death of family member or close friend

- A required RHS-sponsored event such as an athletic game/match, contest, field trip, etc.
- Student illness or injury – A note must be provided from the attending physician. Make-up work may still be required for credit.

2. All band members must participate in the performances scheduled for their respective band. If there is an anticipated conflict, please notify the band director. Work schedules, trips, and other non-RHS activities should be planned wisely to avoid conflicts with any band events requiring the student's presence. Students involved in other RHS activities should request a complete calendar of events from the sponsors and coaches of those activities to plan ahead in order to avoid conflicts and coordinate schedules. Anticipated conflicts must be communicated with the band director as soon as possible. The band staff will cooperate with other teachers, coaches, and directors to give each student the best opportunity possible to be successful in all of their endeavors.

3. If a student develops a problem attending rehearsals on a regular basis, that student may lose his/her position and be reassigned to a different part or band. Parents will be contacted if problems arise. Please refer to the RHS student handbook or the DISD website www.dentonisd.org for more information on the district's attendance policies regarding excused and unexcused absences.

K. Grading Policy

1. Band grades are based upon student performance in rehearsals, concerts, contests, and other events; and the completion of nine weeks objectives and other assignments given (i.e. performing tests, listening assignments, etc.). Our grading policies will strictly follow DISD guidelines. See below.
    a. Reassessment provides students the opportunity to demonstrate they have increased their knowledge, skills, and/or concepts from the first assessment. Therefore, students who have already demonstrated mastery will not be reassessed. Mastery is defined as a student receiving a 90 or higher on an assessment.
    b. With extended assessments such as essays, portfolios, or long-term projects (performances), there is no opportunity for reassessment.
    c. Reassessment occurs under the following conditions:
        i. The student has a scored less than a 90 on an assessment
        ii. High School students must complete formative assessments related to summative (as determined by teacher) prior to the first assessment opportunity.
        iii. The student engages in additional learning opportunities/assignments related to the summative prior to the reassessment opportunity.
        iv. The student engages in additional learning opportunities/assignments as determined by the teacher.
        v. The student may reassess with 4 school days of the student receiving the grade on the original assessment unless extenuating circumstances exist (See Attendance 2.)
    d. Students who qualify by meeting the criteria, may reassess one time per assessment.
    e. On a summative reassessment, the teacher shall record the higher of the 2 grades up to 90.
2. **Rubrics are used to grade all assessments**. Please see our website (www.ryanraiderband.org) for posted rubrics. Located under "For 2019-2020 Members".

3. **Rehearsals:**
   Rehearsal attendance will be recorded through TAC/HAC as per DISD policy. All morning, in-school, and after school rehearsals will fall under DISD guidelines.

4. **Nine Weeks Objectives:**
   Each band class will have nine weeks objectives according to the performance requirements of the nine weeks and the state music curriculum (TEKS) for that respective level of class. Each student will receive

an objective sheet that outlines the assignments, deadlines, and grading categories of each assignment. Students must record the performance of objectives on Google Classroom. Students will be able to submit assignments through their Google accounts on multiple devices, including laptops, tablets, and mobile phones. Students who may not have internet access at home will be able to use a computer in the band office to record objectives. Directors will evaluate performances and post objective grades and comments through Google Classroom. Students are responsible for keeping a record of pass-offs on their objective sheet and turning it in at the deadline indicated for that respective nine weeks. Performance attempts of objectives may follow the district grading policy. Objectives will have a due date on google classroom. If the student makes an 89 or lower, they may attempt the objective again up to 4 days after the grade was given. An objective must be mastered before it is considered as "passed-off". Objectives passed-off will be a 100. Objectives attempted but evaluated at a 2nd Division level (according to UIL rubrics) will be a 75. Objectives attempted by evaluated at a 3rd Division level will be a 50. Objectives not attempted will be a zero. Parent conferences will be scheduled for students who have zero points for objectives. Objectives are factored into the report card grade in the "major summative" category.

5. **Contest/Concert/Football Game Performance Grades:**
   Each contest/concert/football game performance is worth 100 points. Full participation in the performance is a 100. A student must be present and fully participate in a performance scheduled for his/her class to receive credit for the performance grade. Contests, concerts, and football games cannot be rescheduled or recreated for make-up performances. Students must plan to be present and participate at all performances to meet the performance requirements of the state music curriculum (TEKS). These performance grades are factored into the report card grade in the "major summative" category.

6. **Music Pass-off:**
   Part of the 1st nine weeks objectives is the "pass-off" of marching band music. To pass-off the portion due, a student must perform the music correctly from memory via video on Google Classroom. Pass-offs may occur live for a director as needed if it is scheduled in advance. See the nine weeks objectives for details. Music pass-off charts will be posted in the band hall.

7. **Google Classroom Submission Guidelines**
   Videos must be submitted in their proper assignment modules, by their respective due dates. Submissions must also follow all guidelines as posted in assignment modules by directors. All videos must include: the student clearly visible, instrument clearly visible, and music stands clearly visible unless memorization is stipulated.

8. **Listening Assignments/Written Assignments:**
   Students may be assigned to listen to music or a recording of their performance for self-evaluation. Assignment details will be given in class and/or on the nine weeks objectives sheet. Anyone who does not have computer access at home may use a computer in the band hall to complete the assignment. See a director for permission to use the computer lab. These assignments are factored into the report card grade in the "minor summative" category.

9. **Performance Make-Up:**
   If a student misses a major summative performance grade, they must discuss make-up options with a director on a case by case basis. Only approved or emergency absences will be considered for make-up. Non-approved absences will receive zero credit for their performance grade.

L. Football Games

1. The band performs at all Ryan Raider varsity football games including playoffs. The band's performance, appearance, and behavior must be exemplary. The band's goal is to display superior musicianship, school

spirit and pride, and respect for ourselves and others. Throughout the game, the band performs music from the flip folder. Every band member must be ready to perform any title when it is called for by the director or drum majors. Thus, each student should be watching and listening to the directors and drum majors for instructions and perform the selection. The band plays the music called for and individual "hacking" or "noodling" is not allowed. Students must always remain attentive toward the conductors, and/or directors. All UIL stipulated rules and regulations must be followed always. Our halftime show on the field includes the band show plus accompanying the Strutters drill team performance. Every student must have his/her own copy of the assigned Strutter tune at every rehearsal and performance with the drill team. At all games, the band will watch and listen to the halftime performance of the other school's band. Every student is expected to be respectful at all times and quiet during other bands' halftime performances and the performance of the other school's Alma Mater.

2. Each instrument section will be assigned rows according to the stadium requirements and each student must remain with their section throughout the game. Only eligible band members, band staff, and chaperones assigned for the event are allowed in the band seating area. No outside visitors are allowed without prior approval from the band director. Each person is responsible for his or her own equipment. All students are expected to remain with the band during the entire course of the game. A restroom break will be allowed when the band arrives at the stadium, after halftime, and at the conclusion of the game. Any other restroom use will be for emergencies only. Student activity fees and donations allow us to provide food and drinks for students. The booster club arranges for water and organizes "bandwich" makers for the band on game days. DISD Athletics also provides food and drinks for some long distance away games. Students are prohibited from purchasing concession items during games.

M. Marching Band Alternates

1. It is the intention of the band staff to use every band student possible that wants a position in the contest show. However, alternate positions may be used because of the geometric requirements of the field designs or vacancies caused by band member ineligibility. The number of students charted into the marching band contest show is based upon the number of eligible band students enrolled for the upcoming year that have been active in pre-season camps and the needs determined by the design of the show. The anticipated number of alternates will determine the number of students who will be paired-up for one marching position. If paired-up at one marching position, Student A will march the position for a week in rehearsal while Student B "shadows" him/her. The next week, the students will swap. If a student becomes ineligible, an eligible "shadowing" student will be assigned to fill that empty position. If it is a contest week, and a pair of students remains sharing one position, the student with the highest degree of success at that position will march at the contest.

2. A student may lose his/her marching position and/or become an alternate if the s/he: becomes academically ineligible, has poor rehearsal attendance, has not passed-off his/her music, has excessive reports or does not fulfill assigned report duties, or does not meet the expectations of an individual marching band member. Alternates and any "shadowing" students are expected to be present at all rehearsals and performances. Any vacant positions in a rehearsal may be assigned to a shadowing student. If not assigned to a marching position, eligible alternates are still expected to perform at football games and be with the band at contests. Every student will have his/her own assigned position in the pre-game show that we will perform before all home games and during halftime of playoff games.

N. Rehearsal and Personal Practice

1. Student preparation for rehearsals is of paramount importance. Rehearsals are not meant for individual practice. Individual practice is expected outside of rehearsals, during every student's free and individual time. If you need extra individual help, schedule a help session with a director or your section leader. A minimum of 30 minutes of practice a day, or 210 minutes per week, is absolutely expected. Practice

sessions should include: warm-ups, exercises to develop fundamental tone quality, range, pitch accuracy, and faster technique. Band members are expected to practice any section of their assigned band music that they cannot yet perform at a "1st Division" level. Effective practice sessions include the use of a tuner and a metronome. Do not rely on your own memory or "feel" for the tempo. To learn fast musical passages, start with a very slow tempo and gradually increase the tempo incrementally after you have learned to play the music at each slower tempo level. Break the music down into smaller sections and plan with realistic goals to learn your music phrase by phrase, measure by measure, or segment by segment.

O. Private Lessons

1. The most effective way for a band member to reach his/her full performance potential is to study individually with a "personal trainer" on his/her instrument. Private lessons allow students to receive one-on-one instruction more specifically tailored to their individual needs. Students who study privately are generally more successful at the TMEA All-Region/State Auditions and Solo and Ensemble Contests. Nearly all of the students that make the All-State and All-Region bands take weekly lessons. We have outstanding private lesson teachers on staff at RHS that have advanced music degrees and make a living performing and teaching their instrument. These teachers have undergone DISD background checks and an interview and audition process with the band directors. Students have the convenience of taking lessons on campus from RHS teachers before or after school or during their regularly scheduled band class. Students may also schedule off-campus lessons with their teacher after school. Normally, students who study privately take one 30 minute lesson per week. The rate for DISD lesson teachers is $20 per 30-minute lesson. Visit the band website or contact the director for a copy of the "Denton ISD Private Lesson Guidelines". A private lesson contract must be submitted before beginning lessons each school year (available on the band website and in the band hall). The booster club has a private lesson scholarship fund for students who need financial assistance and also meet the DISD criteria (see website or director for this list). Half-scholarships or paired "buddy" lessons are also available to help defer costs. A list of our "personal trainers" is posted on the band website. Contact the directors if you have any questions about private lessons.

P. Performance and Rehearsal Etiquette

1. Band members are expected to demonstrate proper performance and rehearsal etiquette at all times. When the band is performing or rehearsing, every student must be quiet, attentive, and ready to participate. When the band attends a performance of any kind, every student is expected to show respect for the performers and the venue. When the band is in public, every student is expected to behave in a respectable and appropriate manner and be a good representative for the band, school, district, and community.
2. Students must enter the band hall calmly for ALL rehearsals. We do not expect silence; however, yelling is never appropriate. Even after school rehearsals for marching band, etc.

Q. Attire and Uniforms

1. During rehearsals, trips, etc. when the band is out of uniform, every band member must follow the Denton ISD dress code. When outside in the heat during marching season, students are allowed to wear comfortable athletic gear, shorts, etc. provided that they meet school guidelines. The only footwear allowed in marching band rehearsals is athletic shoes or marching shoes. No sandals, boots, cleats, dress shoes, or other casual shoes are allowed. This is necessary to ensure student safety and proper marching technique.

2. Attire for Marching Band Performances:

Raider Band marching uniform: coat, pants, hat, plume, gauntlets, white gloves (not percussion), black marching shoes, long black socks (no ankle socks), band T-shirt, and shorts underneath. No unauthorized headgear or outerwear is allowed. No visible bracelets, necklaces, earrings, or piercings are allowed (only a watch and one finger ring per hand). No excessive make-up (natural skin-color only). No face paint,

glitter, or body paint is allowed. Fingernails may only be painted natural skin-color. No other colors are allowed. All long hair must be worn up when we are in uniform, even when we are not wearing the hat. Suspenders of the pants are to be worn up on the shoulders at the correct height at all times even when we are not wearing the coat. The bottom of the pants must never touch the ground. The uniform must be worn properly in order to look correct (there is a specific judging category for uniform appearance at contests). We are to look "uniform". Our uniform appearance counts in the score at contests.

3. Occasionally, during severely hot, cold, or rainy weather, we will alter the rules that apply to the marching band uniform. For example, during extreme heat, the director may decide that the band will perform in the band T-shirts, shorts, and athletic shoes or marching shoes. In severe cold, the band is sometimes allowed to wear extra head gear, gloves, or extra clothing under the uniform to stay warm. This will be determined by the band director prior to any anticipated severe weather. Any visible cold weather gear must be white, red, or navy blue to match the uniform. No other colors will be allowed.

4. Attire for Wind Symphony/Symphonic Band/Concert Band Performances:
   Males - Black concert tuxedo coat, pants, and bowtie provided by RHS. The following items must be purchased by you to complete the concert attire: white button-up dress shirt or tuxedo shirt, black socks, and black dress shoes (marching band shoes are acceptable).

5. Females - Black concert dress provided by RHS. The following items must be purchased by you to complete the concert attire: black hose/stockings and black dress shoes (closed-toe is preferred).

6. Attire for Jazz Band Performances/ Percussion Concerts/Ensemble Concerts: To be announced by the director.

R. Uniform Check-out/Check-in

1. All students are fitted and assigned both marching band uniforms, indoor drumline, and concert attire prior to each season. Prior to each performance when these will be used, a uniform check-out time will be announced and posted. This check-out time is usually immediately after school or prior to leaving campus (if a trip takes place during the school day). Please follow the instructions given for the check-out and check-in of uniforms for each respective event. All students must report to the band hall/uniform room at the assigned time for check-out. Waiting until a few minutes prior to inspection or departure is not acceptable. When we return from a performance in which we are using uniforms, all uniforms must be checked back in upon our arrival at RHS. Students are not allowed to take uniforms or concert attire home except for under special circumstances with prior consent from a band director. When uniforms are checked-in they must be hung properly so the garment will not wrinkle or become damaged. All uniforms must be treated with care so they look good for 8-10 years. DISD has provided high-quality uniforms so our students look and feel their best, including a custom design for our marching band. At check-out and check-in, the uniform coordinator (a booster club officer), student officers, and other specified uniform volunteer parents are in charge. Their instructions must be followed and respected. Each section leader is in charge of supervising the check-in of his/her section. Please follow his/her instructions. If there is a problem with your uniform, you must report it to the uniform coordinator ASAP so that it may be addressed. Any damages done to a uniform and any costs involved in repairs, extra cleaning (due to stains or odors), or replacement will be the responsibility of the student liable for the damages.

2. When we return to RHS from a trip, follow this order for check-in or equipment and uniforms:

   a. Unload bus
   b. Get your equipment from the trailer and take it to your locker or storage room
   c. Have your section leader inspect your uniform on the hanger

d. Check-in your uniform at the uniform room

S. Inspection

1. During marching band season, there will be a detailed inspection before every performance to ensure that we look uniform and each individual has all of his/her attire and equipment prepared. The band staff will inspect the officers and the officers will inspect their assigned sections. The following is expected from every individual band member in order to pass inspection:
   - Every band member is in formation with his/her section when the band is called to attention
   - Coat: fits properly (shoulder fit and arm length will be checked), is zipped up, band T-shirt worn underneath, coat is clean
   - Pants: fit properly, suspenders are on and not twisted, fly zipped, pants clean, no break in the crease, pants are touching the top of the shoe but not touching the ground, shorts worn underneath (long pants underneath must not show at the bottom)
   - Marching Shoes: clean from top to bottom, tied properly, solid black socks only (calf length; no ankle socks or stripes)
   - No jewelry (see "attire" above), only one finger ring per hand and/or a watch are allowed
   - No excessive make-up (no nail polish, lipstick, glitter, face paint, etc). Only natural skin tone make-up or nail polish is allowed.
   - All students must have a flip-folder with all music in the assigned order including the assigned Strutter tune
   - All brasses and woodwinds (except flutes) must have a lyre clip for their flip folder (flutes must have an arm lyre)
   - Each individual must have his/her instrument with the case open for inspection and all of the necessary equipment in the case (if applicable). No trash allowed in the case.
   - Woodwinds: 1 Legere Plastic Reed (not flutes), all pads in good condition without frays, all keys operate properly, instrument is clean and polished to a shine, case is clean (no trash inside)
   - Brasses: all valves and slides work properly and move freely, mouthpiece is clean inside and out, instrument clean and polished to a shine, case is clean (no trash inside)
   - Percussion: all drum heads clean, shells polished, cymbals polished, all required mallets and sticks are present, carrier is functional and clean, stadium stands functional, case is clean (no trash inside), all front ensemble equipment has been loaded on the truck
   - The marching band "cavalier" hats will be worn for performances only (not in the bleachers). These will be inspected by section leaders before we perform. The hat should be worn on the top (not the back) of the head so that the brim of the hat is level to the ground. The front brim of the hat must be touching the eyebrows. The adjustable hatband must be worn tight enough so that the hat will not move out of position or fall off during a performance. Long hair must be worn up inside the hat.

2. Procedures for inspection and announcements:

Use your time before inspection wisely so that you are prepared and have everything you need in time. The inspection time will be announced and posted prior to the day of the trip. Trip announcements will be made by the band director during inspection. The entire band must be silent during inspection. Only the band staff and student leaders conducting the inspection are permitted to talk. Do not talk unless asked a question directly. Students will stand at attention until inspected. The inspecting officer will place a student at parade rest once s/he has been inspected. Remain standing at parade rest until inspection and announcements are complete or until told otherwise by the director. Any discrepancies (see above list) noted during inspection or at any time while in uniform will result in the assignment of reports. Assigned reports will be communicated to the student and the band director as soon as they are recorded by an officer (for more information about reports see the section below). The total process of inspection and announcements is designed to run efficiently if everyone cooperates and will only last as long as necessary. Use this time to get focused for the upcoming performance. Students will be released for the buses in the

following order: bus officers, other officers, band members/section of the week, then others as announced by directors. Do not remove items from another student's or chaperone's seat when loading the buses.

T. Reports

1. Band members will receive "reports" for any infractions such as: behavior problems during performances, rehearsals, or trips; failing to pass inspection; not following specified rules on a trip; or any other violation of the rules and procedures of this handbook. Reports are not limited to marching band inspection, but may be assigned to a band student for any violation of policies and procedures while representing the Ryan Raider Band program.

2. Students who have reports will be assigned to assist the officers with routine band duties. If an officer informs you of a duty assignment, they are speaking on behalf of the directors. If you have any questions about your assignment of reports or duties or if there is a problem, please see the band director. See the lists below for possible report duties. Report duties may be assigned for completion after we return from a trip or one or more days after school. If assigned report duties when we return to RHS, these must be completed and reported to the band captain before you may leave RHS. If an after school duty assignment conflicts with a work schedule or a school activity, an alternative date and time must be selected and confirmed by the band staff or band captain. All students are expected to cooperate fully if assigned any duties/chores. Band members who do not complete their assigned report duties will be assigned detention and may lose their marching position or chair placement. Those who consistently violate rules, accumulate excessive reports, or consistently do not complete assigned duties may be subject to disciplinary action and possible dismissal from the band program.

   Report Duties to be chosen from:
   - Pick up trash in bleachers following a football game
   - Pick up trash on assigned bus when we return to RHS & take trash bag to a large trash can at RHS (before uniform check-in)
   - Pick up trash in band hall, storage rooms, practice rooms, and hallways around the band hall
   - Assist booster volunteers with dumping water & ice from coolers
   - Stack chairs and stands in practice rooms and ensemble room
   - Pick up trash in practice rooms and ensemble room
   - Pick up trash in storage rooms
   - Pick up trash in band hall
   - Clean white marker board in band hall
   - Clean chalk board and erasers (use the sidewalk, not the walls)
   - Dust in the storage rooms
   - Dust in the practice rooms and ensemble room
   - Dust in the band hall
   - Clean windows in band hall
   - Vacuum the storage rooms
   - Vacuum practice rooms and ensemble room
   - Vacuum band hall

3. **After-trip report duties -** (1) Unless you are cleaning a bus first, remove your personal items from the bus & truck; (2) see your section leader to check-in your uniform; (3) complete your duty assigned as efficiently as possible; (4) verify completion of your assignment with the band captain before you leave RHS

4. **After-school report duties** - (1) show up on time; (2) check in with the directors, drum major, or band captain before beginning your assignment; (3) you must have a director, drum major, or the band captain inspect and pass your work before you are dismissed.

U. Fees

1. Denton ISD does not provide students with or pay for personal items or supplies that students will be keeping. For marching band, members are required to purchase their own marching band shoes, band T-shirts, and black socks. For wind symphony/symphonic/concert band, males will need to buy their own white button-up dress shirt (or tuxedo shirt), black socks, and black dress shoes (marching shoes will suffice). Females will need black hose/stockings and black dress shoes. Students are also responsible for purchasing their own reeds, oils, polishing cloths, swabs, brushes, metronomes, tuners, and other necessary supplies for their respective instruments. Students who are using instruments provided by Denton ISD must pay an instrument usage fee totaling $125. This fee covers yearly routine maintenance of the instrument, not damages due to student negligence. Students will be responsible for the cost of damages beyond the normal use or wear of the instrument. There is also a $200 band activity fee that is used for food and drinks, marching band show, copyright fees, music, non-UIL contests, and other costs necessary for the band program to function. If a family is in need of financial assistance to pay for band fees, this must be communicated to the director as soon as possible. If this is the case, an installment plan may be devised, or the family may be able to participate in extra band fund-raisers to offset the cost of these fees. However, DISD Instrument Usage Fees may not be paid by participating in fund-raisers. Band fees must be paid first before students may apply funds towards a trip fund (i.e. Spring Trip). The $200 activity fee and the DISD instrument usage fee may be reduced for students who are on the free or reduced lunch plan. A copy of the qualification letter for free or reduced lunch must be turned in to Mrs. Brown in order for the reduced rates to be applied. See the *Denton ISD Fee Waiver* requirements for more information. Payments may be made by credit/debit card online through the Charms website. <u>All checks/money orders/cash turned in to the band office must be placed in the band office lock box in the provided envelope labeled with the student name and purpose of payment.</u> Receipts can be printed at home via Charms or a hand receipt is available upon request.

2. All fees paid to cover the purchase of personal attire, personal equipment, and supplies are non-refundable. All activity fees paid for a student's participation are non-refundable. No band fund-raiser monies may be refunded or paid out to individuals. If funds are paid on a student's behalf for contest entry fees, trip costs, transportation, etc. and that student becomes ineligible to participate in the event, the funds cannot be recovered or refunded to an individual. If you have any questions regarding the use of funds deposited with the band office, please contact the band director.

V. Charms Website

The band utilizes the Charms web based management system to keep records and share information with students and parents efficiently. Each student has his/her own profile on Charms that contains information about his/her class, instrument, uniform, payments, forms, and contacts. This information is kept private between the directors and each individual student and his/her parents. From time to time the booster club treasurer will enter financial information if a student or parent participates in a booster club fundraiser or turns in any payments to the booster club. This is so that students and parents can see the records being kept. You can print statements and receipts at any time. Please check this information often for accuracy or any outstanding balances you may have. Students and parents can access their information online at www.charmsoffice.com. Our school code is **ryanhsband**. Once you have entered the Ryan band area, you will be able to access payment received, forms received, and update your personal information. To access your personal data such as financial records and contact information, you must enter your password. Your initial password is your **student ID number**. You will be prompted to create a personal password once you have logged in. Please make sure your contact information is up to date. Charms is the primary tool

for the directors to communicate valuable information to students and parents via email. Students and parents are responsible for keeping the contact information on their Charms profile current. You can update your information online anytime it changes. Other important features of Charms include: volunteer sign-up on the calendar and online payment of fees. If you have any questions regarding the Charms website, please contact the directors. If you have a question regarding a booster club financial entry please direct that to the booster club treasurer.

W. Forms

1. There are some forms that are required of every band student each school year. Forms listed below on items 2, 3, 4, and 5 are required from all students participating in the band program at Ryan High School. Most of the forms listed below can be viewed or printed from home via the band website or the Charms website. Extra copies are also available in the band hall.

2. **UIL Marching Band Acknowledgement**: UIL requires any student participating in marching band to read and turn in this form to the band director prior to participation. The student and parent must sign this form stating they understand the listed UIL rules governing marching band. These are kept on file in the band office.

3. **Permission to Travel/Medical Release Form**: This form shows that parents have given their child permission to travel with the Raider Band throughout the school year. It also has emergency contact information and shows that the parents give permission for medical professionals to administer care during an emergency situation. <u>If the student has a medical condition that hinders physical activity in any way, please make sure to note this on the form and contact the director in advance so this may be discussed. If your medical or health information changes (i.e. medicines, allergies, insurance, etc.) you must submit a new form to the band director as soon as possible. It is your responsibility to keep this information up to date.</u> A student must have an up to date medical form submitted to the band office before s/he can travel or participate in band activities. These forms go with the band directors on every trip and remain confidential.

4. **Band Registration Form**: This form is due at band registration and contains the information needed to order a respective student his/her supplies such as t-shirts, gloves, shorts, marching band shoes, and RRB water jug. These are kept on file in the band office so that the correct sizes may be ordered for each student.

5. **Band Handbook Acknowledgement**: This form is located on the back page of this handbook. It states that the band student and parent have access to this handbook, you have read it, and agree to abide by its policies and procedures. This page must be signed by the student and parent and turned in to the band office by the first day of the school year in order to participate in band activities (such as the first football game).

6. **Denton ISD Volunteer/Chaperone Application**: Any adult that wants to volunteer or serve as a chaperone for the Ryan band is required by Denton ISD to complete and submit the application. This form gives DISD permission to do run a background check on the applicant in order to ensure that adults working near or with our students do not have a criminal history. In order to serve as a volunteer or chaperone, an adult must pass the background check. The band director will be notified by administrators of all individuals who are cleared or not cleared to serve as a volunteer or chaperone. Current employees of Denton ISD who have already passed a background check do not have to complete this application in order to volunteer or chaperone.

7. **Denton ISD Letter Jacket Form**: Students can earn a band letter jacket by earning the total points needed according to the DISD form. The student is responsible for keeping a tally of his/her points on the form

as they are accumulated. Once the points accumulated reaches the total number needed to qualify, the student may turn in the form to the band director. The form is due at the end of the school year (see deadline on form) in order to receive one the next school year. A fitting date is scheduled once the new school year begins. DISD covers the cost of the letter and the jacket. The student is responsible for the cost of any additional patches or lettering to the jacket. Once the fitting date is set, the director will distribute order forms to the qualifying students to take home. Payment of add-ons will be due at the fitting date. This form is available on the band website and Charms website.

8. **Private Lesson Contract**: This is a Denton ISD form that shows that the student and parent understands the private lesson agreement and is committed to taking private lessons until the end of the school year.

9. **Contest Entry Forms**: Students that plan to participate in TMEA All-Region Auditions or Solo and Ensemble Contests must submit an entry form by the respective deadline. These are distributed a few weeks prior to the contests. See the entry forms for details regarding the deadline and any applicable fees.

X. Instruments, Equipment, Music, and Facilities

1. Each student is responsible for his/her own instrument, music, folder, books, locker, lock, and any other item assigned to them. Students will be charged the purchase price for any lost or damaged items that belong to the Ryan Band. Each band student will be given **one** photocopy of his/her assigned band music for their individual use. It is highly suggested that a student make his/her own personal photocopies in advance just in case s/he may lose his/her music at some point. The only people authorized to use the fine arts department copier are the directors and designated officers/aides. All band members are expected to have all materials needed for rehearsals and performances. A $30 replacement fee will be charged to students that do not return their black music folder in good condition. In order to receive credit for turning in the folder, the students name label must remain inside the folder. Students must have all of the following at every rehearsal: instrument, any necessary accessories (i.e. mutes and sticks), all assigned music, marching coordinates/dot books (during marching season), and a pencil (at all indoor rehearsals).

2. At Ryan High School, the band program uses the band rehearsal hall, practice rooms, storage rooms, dressing rooms, auditorium, practice fields, and on occasion, other facilities in the RHS fine arts wing. We take pride in our facilities and equipment and all students are expected take good care to keep everything operational and presentable. NO FOOD OR DRINKS are allowed in any of the fine arts areas (may only be allowed only in the band office area). Water is the only drink allowed. Do not eat your lunch in the band facilities. Please keep all areas used by the band clean and organized. Instruments and storage areas are subject to inspection. Students are assigned lockers at the beginning of the school year. Items left out of proper storage or messiness of lockers may lead to the assignment of reports. Do not leave valuables or personal belongings in the band hall, practice rooms, dressing rooms, auditorium, or on the practice field. The band storage areas and lockers are for instruments, music, and band related items only. Do not leave textbooks, clothes, bags, or purses in the band hall, practice rooms, or storage rooms. Take your dirty laundry home. Lockers are provided for students to keep instruments secure. When instruments are not in use, each student is responsible for keeping his/her instrument locked in the assigned locker while at school. Lockers are made available to all band students. Denton ISD and its employees are not responsible for students' personal belongings that are left unsecure or left in an unlocked locker. Students will be held personally responsible to pay for the repair of any damages incurred or negligence to equipment or facilities. Any student who is purposefully negligent, destructive of school/band property/property of other band members or takes part in theft is subject to disciplinary action including dismissal from the band program. At the end of each school year there will be a lock check. A student must pay a $25 replacement fee if the lock originally assigned to them is missing.

3. Most instruments are furnished by the students. Do not use someone else's instrument. Use your instrument only. The largest, most expensive instruments are provided by DISD. In all instances, use extreme care in handling and using instruments. Each student assigned a school-owned instrument must pay a DISD fee for the use and regular maintenance of the instrument (see the registration and fees form for the cost and deadlines). These students are responsible for any additional costs due to negligence while the instrument is checked out to them. Do not make any repairs or alterations to school owned instruments or equipment in any way. These must be brought to the attention of the band director as soon as possible for authorized repairs. If possible, insure your personal instrument. Be sure you also have a record of your instrument's make, model, description, and serial number. Cases should have a name tag for easy identification. Always keep your instrument in good condition. Maintenance is important for the instrument to function at peak performance and for the longevity of the instrument. See "Inspection" for instrument expectations. When traveling, make sure that instruments are properly packed into cases and are secure before departure.

4. The Denton ISD band directors have established a "Recommended Instrument List" consisting of instruments that enable all students to learn and develop their musical skills with greater ease at the high school level. If you are considering the purchase of an instrument or supplies please consult the band director beforehand.

5. <u>Every band member needs the following supplies/accessories for his/her respective instrument:</u>
   Woodwinds: cleaning cloth, appropriate swab, reeds (Vandoren or Legere), cork grease
   Brass: polishing cloth, valve oil, mouthpiece brush, cleaning snake, tuning slide grease, (trumpets: Dennis Wick straight mute), (trombones: slide-o-mix)
   Percussion: stick bag, snare sticks, required mallets (see list provided by Mr. Robles)

6. All band students are also strongly encouraged to purchase a small metronome and tuner for use in personal practice. There are also phone apps and internet resources for these. Consult the directors for information about purchasing supplies.

7. All band students are expected to treat all instruments, equipment, supplies, uniforms, and facilities with respect and care. All assigned instruments, equipment, uniforms, concert folders, and locks must be checked-in at the end of the year in the condition they were assigned. Any repair or replacement costs due to negligence will be the responsibility of the student accountable. <u>Any student who is negligent or destructive of school/band property is subject fines, disciplinary action, and/or possible dismissal from the band program.</u>

Y. Individual Contests: TMEA Region/Area/State and Solo and Ensemble

1. In addition to the contests and festivals the band participates in as a whole, there are opportunities for students to participate in individual contests such as Solo and Ensemble Contests and the TMEA All-Region/All-State Audition process. These contests are important aspects of a student's overall music education and development, performing outside of the larger ensemble setting. Every student will participate in Solo and Ensemble Contest. Members of the wind symphony are required to perform in the TMEA All-Region Auditions. Students must be academically eligible to participate in these contests.

2. TMEA Region, Area, and All-State Auditions:

This audition process gives students the opportunity to prepare challenging excerpts and measure their skills with other individual students on their instrument. The audition excerpts will be made available to all Raider Band students in August. The TMEA audition results will also be used for RHS chair placement for the 2nd semester. The standards for membership in the All-Region/All-State bands are very high. Students should begin preparing these etudes as early as possible. Nearly all of the students who earn

positions in the All-Region and All-State bands take regular private lessons. For details on the TMEA etudes or process, visit the TMEA website at www.tmea.org. The TMEA All-Region and All-State Jazz Ensemble auditions take place in September and the jazz clinic/concert takes place in November. All-Region Band auditions take place in November-December. 9th graders will also have an opportunity to audition for the Region 9th grade Honor Band. The 9th grade All-Region option allows students to audition on a shorter amount of the TMEA etudes. The 9th grade audition cuts will be posted in the band hall when they are determined. A specified number of chairs are allowed in each section of the All-Region Bands that perform in a January concert. The top students in the Region band will qualify for the Area level auditions in January. The top students from each Area audition in Texas will be selected as members of the All-State Bands. The chair placement auditions for the All-State Bands are held at the TMEA Convention in February. Each level of auditions will be evaluated and ranked by a panel of expert judges. The students selected for the All-Region and All-State Bands get the opportunity to perform the highest quality literature with the state's most outstanding student musicians and the nation's finest conductors. Students will grow individually simply by preparing the etudes and participating in the audition process. Those students who work hard enough to be selected for the bands will enjoy a tremendous musical experience. A student who commits and is entered into the audition process is responsible for payment of the entry fee at the Region level (usually $12-15).

3. **Solo and Ensemble Contests:**
   These contests give students the opportunity to perform as a soloist or in an ensemble and be evaluated by an expert adjudicator. Here, they are not competing against other students, but rather challenging themselves to improve individually and receiving evaluation based upon a UIL rubric. All eligible students are required to attend UIL Solo and Ensemble. Students who choose to prepare a Class 1 solo are encouraged to take private lessons. Students may form their own ensembles but are encouraged to include students from the same band class (Wind Symphony, Symphonic Band, or Concert Band) and choose individuals they can rely on to prepare their music and attend practice sessions. Students may choose to perform in both a solo and an ensemble (UIL limits students to no more than two different events). The band directors may also assign ensembles to willing students. The director has the final approval of all contest entries. Students should choose their music as early as possible and be prepared to participate in the contest. All solo and ensemble literature for the UIL contest must be chosen from the current UIL Prescribed Music List (PML). The UIL Region 2 contest is held in late February/early March. For woodwind and brass solos, an accompanist will be scheduled for two rehearsals at RHS and the contest performance, but students are still free to choose their own pianist. Each individual soloist is responsible for paying his/her accompanist fee. In order for students to enter a solo and ensemble contest, the entry fee (approx. $10) and all required materials (i.e. a copy of the piano part for the accompanist) must be turned in with the entry form by the deadline indicated on the form. All information on the form needs to be checked for accuracy and filled in completely. If there is any question about what to indicate on the form, please consult a director.

Z. Pep Rallies, Parades, and Community Events

1. From time to time the band will be asked to perform in pep rallies, parades, and community events sponsored by RHS or community organizations. All eligible band members are required to participate in these events as scheduled. Ineligible students are not allowed to perform in these events according to TEA/UIL no pass-no play rules. Band members must wear their band T-shirt for these events if the uniform is not required (unless otherwise notified). All public performance expectations and etiquette as described in the handbook apply.

AA. Travel

1. All band members will travel together to and from football games and out-of-town contests via school-approved transportation. If a student must travel home with his/her parent, a written request signed by the

parent must be given to the band director no later than the day before the trip. Before the student leaves the event with the parent, the student and parent must "check-out" with the band director. This is necessary to ensure everyone's whereabouts and safety. The student must also notify his/her bus chaperone and bus officer that they will not be returning on their assigned bus. An itinerary for each trip will be available for the students in the band hall, emailed to the band address list, and posted on the band website prior to the trip. In order to travel with the band, students must be academically eligible and have a current parent permission/medical release form on file with the band office.

2. Band booster club parents will also assist the band staff as chaperones on trips. Parent chaperones are in charge of the bus they are assigned to during trips and are to be respected and obeyed at all times. These parents are also in charge of specific duties during trips and may request the assistance of students as needed. These parents are volunteering their time and energy to ensure the safety and well being of the band. To be chaperones, parents must be a booster club member and pass a background check by Denton ISD (forms available online). All band members are expected to respect and follow the rules given by the parent chaperones. Any questions or concerns should be addressed to the band director.

3. Student officers and assigned adult volunteers are in charge of the equipment truck when it is used on trips. The loading crew will move everything in and out of the truck. However, each individual that uses the truck to transport his/her equipment is responsible for making sure that his/her instrument is in its case is at the truck to be loaded and unloaded on time. When the band returns to the school each student is responsible getting his/her instrument from the truck into the band hall. Do not leave your instrument or any other equipment unattended in the band hall on the floor. Take it home with you or lock it up in your locker.

4. When traveling by bus, students must follow Denton ISD transportation department regulations. Stay seated when the bus is moving. Noisy or violent behavior is prohibited. Do not exit the bus until a director has instructed you to do so or instructed your bus chaperone or bus officer to make such an announcement. File on and off the bus in an orderly manner. Keep the bus clean. Place all trash in the garbage bag. The bus officers are responsible for the cleanliness of each bus and may assign helpers to clean up as needed. When we return to RHS, the officers and loading crew will be dismissed from the buses first. Any helpers or report duties will be assigned prior to dismissal and announced by the band captain. See section on "Reports" for guidelines and responsibilities.

5. When staying overnight on trips (for example on the spring trip or TMEA All-State Convention) specific itineraries and guidelines will be distributed according to the requirements of each trip. All rules and guidelines must be strictly followed for the safety of every band member involved in such trips. If a student breaks the rules of the trip, especially violations that endanger the safety of any band students or adults involved in the trip, the student may be sent back home at the cost of his/her parents/guardians and the student may ultimately be dismissed from the band program.

AB**. Booster Club and Fund-raising**

1. The Ryan Raider Band Booster Club is a service and support organization dedicated to the students and staff of the Ryan Band program. All Raider Band parents are welcome and encouraged to join the booster club each school year. The more volunteers the booster club has and the more funds the booster club and band can raise together, the more successful the band can be in reaching the most outstanding goals. The school district funds the band program in order to meet the basic needs necessary to maintain a successful band program according to district goals and state requirements (i.e. capital outlay, instruments, curricular and co-curricular events, UIL participation, transportation to district and state sponsored UIL/TMEA events, etc). The band booster club raises funds for anything that may go above and beyond those basic needs. One of the booster club's goals is to raise enough money for the band so that out-of-pocket costs

for band students can be kept at a minimum. Many band boosters donate their time and energy as volunteer workers, chaperones, coordinators, committee members, and officers who are assigned specific duties to maintain the booster club organization and benefit the band program.

2. The booster club Executive Board consists of the President, Vice-President of Ways and Means, Vice-President of Hospitality and Volunteers, Treasurer, Secretary, Uniform Coordinator, and band directors. The booster club members that serve on this board are elected by the booster club annually. Coordinators are also appointed to assist these executive board members in organizing a variety of things. For more information regarding the organization of the booster club, see the booster club page on the website.

3. The booster club normally meets the first Tuesday of each month August-May. Meetings should be attended by parent members as much as possible to discuss and stay current with band plans, board reports, and director reports. According to UIL, booster clubs are formed by school patrons to help enrich the students' participation in extracurricular activities. The Raider Band Booster Club is governed by the rules and regulations of UIL, Denton ISD, and Ryan High School. For more information, consult the UIL website www.uil.utexas.edu, the *Denton ISD Booster Club Guidelines* and the *Ryan High School Band Booster Club Constitution and Bylaws*.

4. Throughout the year the band directors and booster executive board schedule and sponsor fund-raisers to help meet the cost of the band's activities and needs. The annual booster club budget is set to meet the needs and goals of the band program. This budget contains needs and goals not met by the district's budgeted amount. The booster club will also sponsor fund-raisers that will allow students the opportunity to raise funds for a spring trip or special projects for the band. The fund-raisers will be announced at the beginning of the year and the details regarding these or additional fund-raisers will be distributed at the monthly meetings and by email.

5. All Raider Band students are expected to do their part and help the band work at fund-raisers. Since every student in the program enjoys the benefits of being in the program, all students are expected to work together for the good of the band. Fund-raisers and other events we host are also great bonding experiences and team building opportunities for students and parents involved in the band. Any donations or fund-raiser monies may be turned in to the treasurer at booster club meetings or to the band office lock box in an envelope with the student's name on it and the fund-raiser/source of the funds. This procedure must be followed in order for all funds to be accounted for correctly. Please do not simply leave money on a desk in the band office. Each fund-raiser that needs volunteers will be organized by the booster executive board and the respective fund-raising coordinator. All funds maintained by the booster club are accounted for and reported to the booster club by the treasurer. Refer to the Booster Club By-Laws for more information. Any funds deposited into the band activity fund are accounted for by the directors and RHS bookkeeper. Band activity fund monies are separate from booster club funds and are used at the discretion of the band director with approval from the RHS principal and bookkeeper. Band fees deposited into the band activity fund are used to cover the cost of band t-shirts, shoes, equipment maintenance, supplies, clinicians, band contest/festival fees, and other various costs involved in maintaining the quality of the band program. The booster club account and the band's activity fund are not accounts in which students/parents may deposit and withdraw funds. Charitable donations and fund-raiser money submitted by an individual may not be refunded to an individual as cash. If you have any questions regarding fund-raisers or the use of funds, please contact Mr. Russell or the booster club president.

AC. Spring Trip/Contest

1. Every other year, the band program will make plans to participate in a national or regional contest/festival. This allows the students the opportunity to hear, see, and compete with bands from around the country and to be evaluated by nationally recognized musicians and educators who provide a critique of their

performance. This is a valuable educational opportunity for the students to evaluate their musical knowledge and performance based upon a national standard. Funds for the trip may come from fund-raisers, donations, and payments. Fund-raising goals, deadlines, and the band's fund-raising status will be reported at booster club meetings and available through the Charms website. All students academically eligible during the dates of the spring trip have the opportunity to go on the trip. As per TEA/UIL rules, students must be academically eligible to travel with the band off-campus and participate in extra-curricular activities. All academic eligibility rules apply to the spring trip.

2. Each spring trip will have an itinerary and a set of rules and procedures specific to that trip. The itinerary and trip rules will be announced and distributed to parents and students as soon as they are available. Every student traveling with the band on the trip must obey all of the trip rules. The rules set in place are for the efficiency, safety, and well-being of everyone traveling with the band and must be followed. If a student violates any of the trip rules it may lead to the removal of some or all of the student's privileges or activities on the trip, the student may be sent back home at the cost of his/her parents/guardians, or the student may ultimately be dismissed from the band program.

AD. Band Directors and Staff

Visit the band website for the bios of Mrs. Brown, Mr. Nuñez, and Mr. Robles and the contact information for all the directors and private lesson teachers that work with the Ryan band program.

1. **Director of Bands**, **Mrs. Mary Brown.** The director oversees and guides all aspects of the Ryan Band program. The director collaborates with the band staff and makes decisions to maintain the successful operations of the band program on items including, but not limited to, communication with students and parents, calendar, facilities, special event planning, maintenance of the RHS band activity fund and DISD fine arts budget allotment, instrument purchasing and maintenance, coordination and oversight of the feeder middle school band programs, and other administrative responsibilities as a representative for the band at the campus, district, region, and state level. The director is in charge of the marching band rehearsals, conducts the wind symphony, jazz band and concert band, and assists with the symphonic band. The director is directly responsible to the campus principals and district fine arts director. The director is a full-time employee of the district and a certified teacher.

2. **Associate Director of Bands, Juan Nuñez.** The associate director assists the director and shares in many of the director's responsibilities as needed. The procedures, policies, and philosophy of all band staff are unified. The directors work in partnership and are assigned the direction of many aspects of the band program. The associate director conducts the symphonic and concert bands, teach AP music theory, assists in teaching the wind symphony and marching band, and assists at the middle schools. The associate director is directly responsible to the director, campus principals, and district fine arts director. The associate director is a full-time employee of the district and a certified teacher.

3. **Director of Percussion, Mr. Akira Robles.** The director of percussion is an assistant band director that is charge of all percussion activities within the Ryan HS band cluster. The procedures, policies, and philosophy of all band staff are unified. The directors work in partnership and are assigned the direction of many aspects of the band program. The director of percussion teaches percussionists at RHS, Myers MS, and Strickland MS, and is in charge of marching band percussion, concert percussion, indoor drumline, and percussion ensembles. The director of percussion is responsible for coordination of all percussion activities, curriculum planning, percussion inventory, and is directly responsible to the director of bands, campus principals, and district fine arts director. The director of percussion is a full-time employee of the district and a certified teacher.

4. The band staff also includes additional specialists needed to maintain a successful program. These are currently contracted, part-time positions filled by highly-qualified individuals chosen by the directors. **Private lesson teachers** are available to teach private lessons on campus for each band instrument. See the section on "Private Lessons" on page 9. A **percussion instructor** may be assigned duties specific to the percussion students of the band program including, but not limited to, coaching percussion section rehearsals, conducting percussion ensembles, arranging marching percussion music, and assisting during band rehearsals. **Drill technicians** may also be employed to assist as part of the band staff during marching band season. Drill techs are often on the field during rehearsal helping to insure that individual fundamentals are being adhered to and that the drill and visual elements of the show are executed with precision. From time to time, **student teachers** will also be assigned to the Ryan band program and will assist the band staff with a variety of duties as needed. Band students are expected to treat all band staff (directors, adjunct instructors, student teachers, private lesson teachers, and guest clinicians) with respect and act according to school policies and this handbook. All of these teachers are working together to ensure that the band students receive the highest quality music education.

AE. Band Officers/Student Leadership

1. An officer is not simply a title-holder but rather a position of service and responsibility. The band, staff, and boosters need the assistance of a qualified team of leaders each year to ensure that every job is done and we have the most successful experience possible. Students desiring an officer position must undergo a selection process in May that includes an interview, audition, essay, teacher evaluations, and peer evaluations. The students who serve as officers will be held to the highest expectations by the band staff. All officers are seniors or juniors except for the sophomore and freshman representatives. The officers for the band and their specific duties and responsibilities are described below. If an officer does not meet the expectations of his/her position or chooses not to remain in their position, s/he will lose their position and, if needed, someone else will either be elected or appointed by the band director. Officers will also serve on committees or have other responsibilities such as hosting contests and events at RHS, correspondence with the middle schools and other campuses, maintaining historical records and photos, assisting with the website, and planning for band events.

2. <u>ALL RAIDER BAND OFFICERS MUST…</u>

- serve their section and other band members & make themselves available to assist them
- be a model band member in attitude, character, dedication, preparation, reliability, and work ethic
- attend <u>all</u> officer meetings requiring their presence
- be available to serve at all events or work days required of officers
- communicate with their respective section on a regular basis concerning schedules, expectations, updates, etc.
- take care of their individual responsibilities as described in the handbook & when assigned special duties
- be willing to assist the Band Directors, Assisting Staff, and Band Boosters as needed
- always be respectful when speaking with and working with others in and out of rehearsal
- always be respectful of fellow band members, fellow Officers, Directors, Staff, Boosters, Teachers, Administrators, and individuals from other schools
- pass-off music before due dates and be prepared and available to assist others within the section
- <u>maintain an "A" average in band classes</u>
- <u>remain academically eligible to participate throughout the entire school year</u>
- and remember…<u>being a leader involves "service."</u>

3. <u>TOTAL SERVICE HOURS REQUIRED OF OFFICERS PER SCHOOL YEAR</u>

- 100 Hours: Drum Majors and Band Captain
- 85 Hours: All Lieutenants
- 60 Hours: All other officers

- These are band service hours and are in addition to the specific responsibilities required of each office (listed below)

4. Drum Majors

- be prepared to conduct the marching band during field rehearsals and performances (including Strutter tunes)
- memorize all scores, cues, dynamics, and metronome markings
- conduct pep music in the stands during football games and at pep rallies
- lead stretches/physical warm-up prior to marching band rehearsal
- assist Directors during marching drill rehearsal (locate and step-off coordinates, bring drill charts to rehearsals, operate metronome, etc.)
- responsible for the drum major podium(s)
- communicate with Directors prior to rehearsal to find out the rehearsal plan
- communicate with Directors following rehearsal to evaluate and plan for the next rehearsal
- assist with taking roll at rehearsal
- make copies as assigned by directors
- assist Librarian with keeping music library and copy room clean and organized
- assist Quartermaster with keeping the band hall clean and organized
- be available to assist directors and Quartermaster with set-up and tear-down of equipment for rehearsals and concerts
- communicate the assignment of any "reports" to Band Captain
- responsible for the count-off and cleanliness of assigned bus (report to Band Captain when all are present)
- report arrival of buses to director
- keep all Officers informed of any updated information from band staff
- enlist the assistance of any Officers as needed
- call and prepare for any Band Officer meetings as needed
- communicate concerns or questions of Officers and band members to Band Staff

5. Band Captain

- call and prepare for any Band Officer meetings as needed; maintain order at all meetings
- supervise band inspection and keep track of inspection forms
- supervise and keep record of "reports" assigned and duties completed by students (communicate any issues with director)
- report the count-off of buses and readiness of truck to Band Director prior to departure
- assist Quartermaster with keeping band hall clean & organized
- assist directors and Quartermaster with set-up and tear-down of equipment for rehearsals and concerts
- communicate concerns or questions of Officers and band members to Band Staff
- communicate directly with Band Staff and Drum Majors for updated information
- keep all Officers informed of any updated information from band staff (develop a communication tree)
- enlist the assistance of any Lieutenants and other officers as needed
- assist Band Staff and Drum Majors as needed
- plan and organize annual Band Banquet (enlist workers as needed)
- keep track of all officer service hours and any absences from officer assignments

6. 1st Lieutenant

- responsible for getting the metronome loudspeaker to and from the rehearsal field and equipment truck
- assist Quartermaster with keeping the ensemble room clean and organized (inspect it on a regular basis)
- communicate directly with Drum Majors & Band Captain for any updated information
- assist Band Staff, Drum Majors, and Band Captain as needed (be familiar with Drum Major and Band Captain duties listed above)

- represent all members of the band equally at Officer meetings
- be prepared to fill in as the Band Captain if the Band Captain is absent for any reason (see duties above)
- make sure Woodwind, Brass, and Percussion Lieutenants are taking care of their responsibilities to their sections (listed below)

7. <u>2nd Lieutenant</u>

- responsible for getting the yard-line markers to and from the rehearsal field and equipment truck
- assist Quartermaster with keeping the practice rooms clean & organized (inspect them on a regular basis)
- guide and answer questions from Sophomore and Freshman Representatives (our officers-in-training)
- make sure that Sophomore and Freshman Representatives are assisting the Quartermaster with his/her duties
- communicate directly with Drum Majors & Band Captain for any updated information
- assist Band Staff, Drum Majors, Band Captain, and 1st Lieutenant as needed
- represent all members of the band equally at Officer meetings
- be prepared to fill in as the 1st Lieutenant if that person is absent

8. <u>Woodwind, Brass, and Percussion Lieutenant</u>

- assist Quartermaster with keeping instrument storage rooms clean and organized (inspect these on a regular basis)
- ensure that the section leaders under your charge are taking care of the responsibilities of their respective sections (WW Lt: flute, clar, sax; Brass Lt: trumpet, horn, low brass; Perc Lt: battery and front ensemble) – see "Section Leaders" below.
- assist with moving equipment to and from the rehearsal field and equipment truck
- assist Band Staff and Drum Majors during marching drill rehearsal if needed
- make sure that that pass-off charts are being updated by section leaders
- make sure that section leaders are communicating effectively with their respective sections
- make sure section leaders are planning appropriate section social activities and sectionals as needed
- represent all members of respective sections equally & be available to assist them
- communicate concerns or questions of respective sections to band staff, drum majors, or band captain
- keep members of respective sections informed of any updated information
- make sure members of respective sections have all music & equipment needed

9. <u>Uniform Lieutenant</u>

- be available to assist the parent Uniform Coordinator <u>prior to</u> uniform check-out time
- assist Uniform Coordinator in the check-out and check-in of uniforms at RHS and at the trailer or buses
- assist Uniform Coordinator in keeping inventory of uniforms
- notify & communicate with students who have not returned uniform items (also notify the director)
- keep the band uniform storage room organized and clean
- be prepared to assist Directors and Uniform Coordinator with any uniform duties
- report any uniform problems or needs to Directors and Uniform Coordinator
- make sure to maintain grades and excellent rapport with teachers so they may give you permission to be released early if needed

10. <u>Section Leaders</u>

- in charge of the inspection of your respective section prior to performances
- assist in organizing, loading, and unloading of the instruments/equipment of respective sections
- be available to help members of your section with music preparation individually and as a section as needed
- maintain accurate music pass-off chart
- responsible for distribution of drill coordinates and music to members of your section

- assist members of your section with knowing & following band policies & procedures
- keep members of your section informed about any announcements from the Band Staff or Officers (i.e. schedule, equipment needs, etc)
- visually inspect the instrument storage areas of your section on a regular basis and maintain a clean appearance at all times
- your section's lockers must be clean and locked; percussion bays and rooms must be clean and trash-free
- you are responsible for the overall appearance of your section's instruments & uniforms
- communicate instrument repair needs to the directors as soon as these are needed
- contact and encourage members of your section who have problems with attendance or tardiness
- help members of your section to find travel to or from a rehearsal if a problem arises
- report any problems relating to your section or its members to the Director (i.e. equipment, attendance, behavior, etc.)
- plan appropriate social events for your section (be aware of the overall morale of your section)
- treat every individual within your section equally and fairly (be aware of what you do & say when communicating and interacting with others)
- maintain a positive attitude about the band, your section, & every member of your section
- cooperate with the Lieutenant that is responsible for you and your respective section

11. <u>Loading Crew Captain</u>

- Responsible for helping chaperones load the trailer
- Responsible for leading "loading crew" section to load trailer.
- Quartermaster and Librarian are responsible for helping as needed
- Report to one of the directors if there is any damage, negligence, or repair needed to trailer, instruments, or anything in regard to trailer.
- be available to assist directors with equipment set-up for concerts and special events (see directors and make a plan prior to the event)

12. <u>Quartermaster</u>

- responsible for keeping all band facilities neat and orderly: band hall, ensemble room, practice rooms, storage rooms, etc.
- responsible for getting water to and from the rehearsal field (Soph. rep will help. Prepare this early.)
- the Sophomore and Freshman Representatives are responsible for helping you with all facilities and equipment as needed
- make sure Lieutenants and Section Leaders are keeping the storage areas of their sections clean (report any issues to the director)
- if there is any equipment left out that should not be, find out who it belongs to and make sure that person stores it (if you do not know who it belongs to, bring it to one of the directors)
- report to one of the directors if there is any damage, negligence, or repair needed as soon as possible
- be available to assist directors with equipment set-up for concerts and special events (see directors and make a plan prior to the event)
- put any lost or misplaced items in the lost and found (please give any highly valuable items to the directors so they can find the owner)
- if you find any misplaced or lost music photocopies put them in the lost music box near the podium; lost originals go to the Librarian

13. <u>Librarian</u>

- responsible for keeping the band music library and copy room neat and organized; enlist drum majors to help as needed
- music to be filed must be put in score order in the envelope before being filed

- before filing music, check pages in the envelope for accuracy: title, composer, arranger, etc.
- file unused music back into the library in the correct place according to the catalog number on Charms
- assist directors and drum majors with making copies as needed
- assist directors with Charms library catalog, keeping music organized, and correcting any inaccuracies
- if you find any misplaced or lost music photocopies put them in the lost music box near the podium
- file any lost originals in the correct envelope

14. <u>Sophomore Representative</u>

- officer-in-training
- represent sophomore band members at officer meetings
- responsible for helping Quartermaster get water to and from the rehearsal field (Prepare this early.)
- assist officers with moving equipment to and from the rehearsal field and equipment truck
- assist Quartermaster with maintaining cleanliness of the band facilities and setting up chairs, stands, or equipment as needed
- communicate concerns or questions of sophomore band members to band staff
- communicate directly with 2nd Lieutenant if you have any questions or to get updated information
- serve all sophomore band members equally and be available to assist them

15. <u>Freshman Representative</u>

- officer-in-training
- represent freshman band members at officer meetings
- assist officers with moving equipment to and from the rehearsal field and equipment truck
- assist Quartermaster with maintaining cleanliness of the band facilities and setting up equipment as needed
- communicate concerns or questions of freshman band members to band staff
- communicate directly with 2nd Lieutenant if you have any questions or to get updated information
- serve all freshman band members equally and be available to assist them

16. <u>Officer Hierarchy / Leadership Structure:</u>

Head Drum Major
Senior Drum Major (s)
Junior Drum Major(s)
Band Captain
1st Lieutenant
2nd Lieutenant
Woodwind, Brass, and Percussion Lieutenant
Uniform Lieutenants
Non-Lieutenant Section Leaders
Assistant Section Leaders
Quartermaster (s) and Librarian (s)
Loading Crew Captain
Sophomore Representative
Freshman Representative

AF. Band Banquet

1. The Raider Band has an annual banquet near the end of the school year. At the banquet, the band celebrates the accomplishments from the year, recognizes individual achievements, awards scholarships, and honors its graduating senior members. The band captain is charge of organizing the banquet in cooperation with the officers, directors, and booster club. The date and location will be on the band calendar. Tickets prices and details will be announced late April or early May.

AG. Awards

1. **Letter Jackets and Letter Awards:**
   Letter jackets and letters will be awarded to band members who have accumulated the required number of points and meet the standards specified in the *Denton ISD Letter Jacket Policy*. See the DISD letter jacket form for details. To be eligible, this form must be turned in by the specified deadline on the form (typically due the end of the school year). Qualified students will be fitted for their jacket at the beginning of the next school year following the deadline. Students must be current Raider Band members in good standing to receive a letter jacket.

2. **Raider Band Awards:**
   These awards are based upon the consistent demonstration of musical achievement and commitment to the Raider Band. These are chosen by the band staff for distribution at our annual Band Banquet. In recognition of their years of service and dedication, seniors who will be graduating as members of the Raider Band will be honored at the band banquet and receive a navy blue and white cord to wear at the RHS commencement. Seniors must be current Raider Band members in good standing to receive this award.

3. **Scholarship Awards:**
   The Raider Band Booster Club will award the Al Hussey Memorial Scholarship to a graduating Raider Band member who will be entering college. Applications will be available in the 2nd semester to any senior Raider Band member entering college regardless of their planned area of study. The recipient will be announced at the annual Band Banquet. The Carroll McMath Band Scholarship Foundation will award a scholarship to one graduating Denton ISD band member who plans to major in music in college. Applications will be available in April. The foundation committee will review all applications and announce any RHS recipient at the annual band banquet.

Climb every mountain
Search high and low
Follow every byway
Every path you know

Climb every mountain
Ford every stream
Follow every rainbow
Till you find your dream

A dream that will need
All the love you can give
Every day of your life
For as long as you live

Lyrics by Rodgers and Hammerstein

2019-20 Ryan Raider Band
Handbook Acknowledgement Form

1. PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING BELOW.

2. PRINT OR DETATCH THIS FORM, COMPLETE IT, AND RETURN IT TO THE BAND DIRECTOR. **DUE BY AUGUST 16, 2019.**

THIS FORM MUST BE ON FILE IN THE BAND OFFICE BY THE DUE DATE TO BE CONSIDERED AN ACTIVE BAND MEMBER FOR THE CURRENT SCHOOL YEAR. THE HANDBOOK AND THIS FORM ARE ACCESSIBLE ON THE RAIDER BAND WEBSITE HTTP://RAIDERBAND.DENTONISD.ORG OR YOU MAY REQUEST A HARD COPY AT THE BAND OFFICE.

BAND MEMBER:
"I have read the Ryan Raider Band Handbook and I agree to abide by the policies stated within. I understand that I am expected to follow these policies throughout the school year or I will be subject to disciplinary action that could possibly lead to dismissal from the band program."

STUDENT PRINTED NAME: _____

STUDENT SIGNATURE: _____

SCHOOL YEAR: _____ DATE SIGNED: _____

PARENT/GUARDIAN:
"I have read the Ryan Raider Band Handbook and my child has my permission to participate in the band program according to the guidelines and policies described within this handbook. I understand that as a band member, s/he is expected to follow these policies throughout the school year or be subject to disciplinary action that could possibly lead to dismissal from the band program."

PARENT/GUARDIAN PRINTED NAME: _____

PARENT/GUARDIAN SIGNATURE: _____

SCHOOL YEAR: _____ DATE SIGNED: _____